
Shams Sadat
Saba Banqueting Hall
1 – 2 Court Parade
East Lane
Wembley
HA0 3HY

13 February 2022

Our Ref: 23603

Dear Sir/Madam,

Licensing Representation to the Initial Application for the Premises Licence at Saba Banqueting Hall, 1 – 2 Court Parade, East Lane, Wembley, HA0 3HY

I certify that I have considered the application shown above and I wish to make a representation that the likely effect of the grant of the application is detrimental to the Licensing Objectives for the reasons indicated below.

An officer of the Licensing Authority, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made for a new premises licence under section 17 of the Act.

The Licensing Authority representations are primarily concerned with the four licensing objectives;

- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance; and
- the protection of children from harm.

The Licensing Authority require the following points to be included in the operating schedule or added as conditions on the premises licence. This has taken into consideration the proposed conditions but have been reworded for the purpose of clarity and ease of understanding:-

1. CCTV shall be installed and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council upon request.
 2. A CCTV camera shall be installed to cover the entrance and rear of the premises. Further cameras shall be installed to cover the entire servery counter and till(s).
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3. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises.
 4. A member of staff trained in the use of the CCTV system shall be available at the premise at all times that the premises are open for trading.
 5. A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.
 6. A "Challenge 25" policy shall be adopted and adhered to.
 7. Acceptable of proof of age shall include identification bearing the customer's photograph, date of birth and integral holographic mark or security measure. Suitable means of identification would include PASS approved proof of age card, photo-card driving licence and passport.
 8. A sign stating "No proof of age -- No sale" shall be displayed at the point of sale.
 9. Any staff directly involved in selling alcohol for retail to consumers, staff who provide training and all managers will undergo regular training of Licensing Act 2003 legislation. This will be documented and signed for by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.
 10. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following
 - (a) all crimes reported to the venue
 - (b) any complaints received
 - (c) any incidents of disorder
 - (d) all seizures of drugs or offensive weapons
 - (e) any faults in the CCTV system or searching equipment or scanning equipment
 - (f) any refusal of the sale of alcohol
 - (g) any visit by a relevant authority or emergency service.
 11. Alcohol to be consumed on the premises shall only be provided as an accompaniment to a meal, Customers are not be allowed to sit, stand or be served from the bar area, or any other staff area used for the preparation of alcoholic beverages.
 12. Signs must be displayed at suitable points along the bar reading 'Service is by waiter/waitress service only. Customers are not permitted to sit, stand or be served from the bar'.
 13. Customers shall not be permitted to take open drink containers outside the premises as defined on the plan submitted to and approved by the Licensing Authority.
 14. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.
 15. No noise or vibration shall be detectable at any neighbouring noise sensitive premises.
 16. A designated smoking area should be located at the front of the premises facing East Lane and limited to 5 persons at any one time.
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In order for the Licensing Authority to withdraw this representation, it will be necessary for you to confirm in writing that you are willing to accept the above conditions.

I look forward to hearing from you soon.

Yours faithfully

A small, handwritten signature in blue ink, appearing to be 'S. Figueiredo', enclosed within a thin black rectangular border.

Susana Figueiredo
Licensing Inspector
Regulatory Services